



## Rocky Mountain Health Care Services

### **Vice President of Finance**

The VPF is an experienced leader and financial executive with appropriate industry experience. The ideal candidate will be an energetic, forward-thinking and creative individual with high ethical standards and an appropriate professional image. A qualified VPF will be a strategic visionary with sound technical skills, analytical ability, good judgment and strong operational focus. The ideal candidate must be an intelligent and articulate individual who can relate to people at all levels of an organization and possesses excellent communication skills. The VPF is a decisive individual who must possess a "big picture" perspective and be well versed in systems.

The ideal candidate must have excellent written and verbal communication skills and demonstrate the ability to interact with various types of internal and external customers. Also, candidate must have the ability to work independently, to be assertive and to negotiate "win-win" situations when resolving issues. The ideal candidate must demonstrate an understanding and ability to handle large budgets and as well as make sound financial decisions. The VPF must have the ability to organize, prioritize and disseminate information while working with deadlines. Candidate must also conduct self in a professional manner and maintain a professional appearance that enhances the agency's reputation.

Current CPA license required, Master's degree in finance or similar discipline preferred.

### **Key Responsibility Areas**

The VPF will plan, develop, organize, implement, direct and evaluate the organization's fiscal functions and performance. The VPF will be responsible for developing credibility for the finance group by providing timely and accurate analysis of budgets, financial reports and financial trends in order to assist the Senior Management in performing their responsibilities. The VPF will provide technical financial advice and knowledge to others within the financial discipline. The VPF supervises investment of funds and works with banks and/or investment bankers to raise additional capital as required for expansion. The VPF will direct the preparation of all financial reports, including income statements, balance sheets, reports to shareholders, tax returns and reports for government regulatory agencies. The VPF is responsible for studying long-range economic trends and projects company prospects for future growth in overall sales and market share, opportunities for acquisitions or expansion into new product areas. The VPF estimates requirements for capital, land, buildings and an increase in the work force.

The VPF will provide strategic financial input and leadership on decision-making issues affecting the organization; i.e., evaluation of potential alliances acquisitions and/or mergers and pension funds and investments. The VPF will establish current and long range plans, objectives and policies, subject to approval by the Senior Management. The VPF will confer with CEO, COO and other Senior Management to coordinate and prioritize planning. The VPF will be an advisor from the financial perspective on any



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contracts into which the corporation may enter and evaluate the finance division structure and team plan for continual improvement of the efficiency and effectiveness of the group and provide individuals with professional and personal growth. The VPF will evaluate and advise on the impact of long-range planning, introduction of new programs/strategies and regulatory action. The VPF will also participate in the development of the organization's plans and programs as a strategic partner and analyze the company operations to pinpoint opportunities and areas that need to be expanded, reorganized, downsized or eliminated.

### **Budgeting**

The VPF will develop an on-going budget process in response to the company's business plan, and monitor performance of the company and departments against the budget and identify significant variances for corrective action. The VPF will take steps to ensure that appropriate measures are taken to correct unsatisfactory results. The VPF will oversee the adequacy and soundness of the organization's structure. The VPF will participate in continual improvement of the budgeting process through education of department managers on financial issues impacting their budgets. The VPF will review reports to analyze projections of sales and profit against actual figures, budgeted expenses against final totals and suggests methods of improving the planning process as appropriate and will meet regularly with department heads to keep informed and to offer direction.

### **Leadership Development**

The ideal candidate must have the ability to motivate the members of the Accounting, HR and IT teams and support their development through appropriate and effective supervision and guidance. The VPF will partner with the accounting, HR, and IT teams to ensure appropriate development opportunities are made available based on identified competency areas for development in the performance review. The VPF will seek ways to promote and reward individual successes and focus on departmental or individual successes on the employees rather than self. It will also be necessary for the VPF to seek and implement ways to provide cross training and minimize redundancy within accounting/finance and support functions. The VPF will demonstrate creative leadership by identifying valuable new ideas and will possess the ability to implement them.

### **Research and Industry Involvement**

The VPF is required to research, keep updated by reading trade journals as needed to be aware of trends, theories or initiatives within health care and non-profit industries. The VPF will seek out seminars and symposiums for ideas and stay current with trends in new software, tools and resources available. As an advocate of change and innovation, the VPF will be responsible for taking the initiative to advocate ideas that come from research, and communicate to the Senior Management team, in a convincing manner the importance of implementation and potential solutions to do so.



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### **Compensation**

\$70,000-\$90,000 DOE

Company-paid benefits available, including medical, dental, vision, short term disability and life insurance.

Please submit resumes to Lynn Vilencia, Sr. Human Resource Manager at [lvilencia@rockymountainhealth.org](mailto:lvilencia@rockymountainhealth.org) or fax to (719) 457-0765.

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